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ITUTIONS,

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FOR THE GOVERNMENT OF THE

ons of Veterans,

UNITED STATES OF AMERICA.

Edition of 1894, as Revised at
Davenport, Iowa.

SHED BY THE COMMANDERY IN CHIEF.

CONSTITUTIONS,

Rules and Regulations

FOR THE GOVERNMENT OF THE

Sons of Veterans,

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CONSTITUTIONS,

Rules and Regulations Governing The

Sons of Veterans,

UNITED STATES OF AMERICA.

PREAMBLE.

We, the undersigned, male descendants of soldiers, sailors and marines who served in the Army or Navy of the United States during the civil struggle of 1861-1865, hereby unite and form a military Association for the purpose and objects hereinafter set forth, and by so doing, pledge ourselves to be governed by the Constitutions, Rules, Regulations, Rules of Order and By-Laws which are based on the same.

CHAPTER I.

ARTICLE I.

TITLE.

This Association shall be known as the Sons of Veterans, United States of America.

ARTICLE II.

PRINCIPLES.

SEC. 1. A firm belief and trust in Almighty God, and a realization that under His beneficent guidance the free institu-

tions of our land, consecrated by the services and blood of our fathers, have been preserved, and the integrity and life of the Nation maintained.

SEC. 2. True allegiance to the Government of the United States of America, based upon a respect for, and devotion and fidelity to, its Constitution and Laws, manifested by the discountenancing of anything that may tend to weaken Loyalty, incite to Insurrection, Treason or Rebellion or in any manner impair the efficiency and permanency of our National Union.

ARTICLE III.

OBJECTS.

SEC. 1. To keep green the memories of our fathers, and their sacrifices for the maintenance of the Union.

SEC. 2. To aid the members of the Grand Army of the Republic and all honorably discharged Union soldiers, sailors and marines in the caring for their helpless and disabled veterans; to extend aid and protection to their widows and orphans; to perpetuate the memory and history of their heroic dead, and the proper observance of Memorial Day and Union Defenders Day.

SEC. 3. To aid and assist worthy and needy members of our Order.

SEC. 4. To inculcate patriotism and love of country, not only among our membership, but among all the people of our land, and to spread and sustain the doctrine of equal rights, universal liberty, and justice to all,

ARTICLE IV.

ORGANIZATION.

The several constituted bodies of the Association shall be as follows:

First.—Of organizations, known as Camps; each Camp to have an appropriate name and number (except Davis Camp, of Pitttburg, Penn., which is to be without number), providing, however, that no two Camps in the same Division shall be allowed to use the same name or number. and further provided that the Division of Pennsylvania may have duplicate numbers of Camps numbers, 2, 4, 9, and 33 and the Division of New York duplicate numbers of Camp number 1.

Second.—Of State Organizations known as Divisions.

Third.—Of the Commandery-in-Chief.

ARTICLE V.

ELIGIBILITY TO MEMBERSHIP,

SEC. 1. All male descendants, not less than eighteen years of age, of deceased or honorably discharged soldiers, sailors or marines who served in the Union Army or Navy during the Civil War of 1861-1865, shall be eligible to membership, provided that no person shall be eligible who has ever been convicted of any infamous crime, or who has, or whose father has ever borne arms against the Government of the United States of America.

CHAPTER II.

CAMP CONSTITUTION.

ARTICLE I.

FORMATION.

SEC. 1. A Camp may be formed by the authority of the Division Commander, acting by the direction of the Commander-in-Chief, on application made in due form, of not less than fifteen persons, eligible to membership in the Sons of Veterans, and no Camp shall be recognized by the Sons of Veterans unless acting under a legal and unforfeited charter.

SEC. 2. No charter shall be surrendered by any Camp so long as ten members thereof demand its continuance, nor unless a proposition to surrender the charter shall have been made at a stated meeting at least four weeks before the time of action, and ten days notice in writing given to every member of the Camp, delivered personally, or by mailing such notice addressed to his last known place of residence, and also to the Division Commander.

SEC. 3. Camp shall rank from date of muster.

ARTICLE II.

ADMISSION TO MEMBERSHIP.

SEC. 1. Every application for admission to membership shall be in writing, and shall, in detail, upon the blanks furnished by Commandery-in-Chief headquarters give

the applicant's date of birth, birth-place, residence and occupation; his ancestor's name and rank; the Company, Regiment or Ship to which his ancestor belonged, and if unable to state the foregoing facts, then it shall be sufficient to state of what Post of the Grand Army of the Republic his ancestor was, or is a member.

SEC. 2. The application shall be presented at a stated meeting, and be recommended by a member of the Camp, who shall vouch for the applicant's eligibility. It shall then be referred to a committee of three, of which number the member recommending shall not be one, for investigation and report.

SEC. 3. The committee shall make careful investigation of the facts set forth in the application, and the moral character and standing of the applicant, and shall recommend the election or rejection of the applicant, at a meeting subsequent to their appointment, by endorsement upon the application.

SEC. 4. After the reading of the report the Captain shall give an opportunity to any brother having objections to the election of the applicant, to state the same, after which a ballot with ball ballots shall be had. If, on a count of the ballots deposited, it appears that not more than twenty are cast, and two or more of them are black, the candidate shall be declared rejected; but if more than twenty are cast, an additional black ball for every additional twenty shall be necessary to reject. If a less number of black balls than above provided be cast, the candidate shall be de-

clared elected, and no reconsideration of a ballot shall be had after the Captain has announced the result thereof. But should the result of a ballot be unfavorable, and the Captain suspect any mistake, he may, at his discretion, before declaring the vote, order a second ballot, the result of which shall be final.

SEC. 5. If any applicant be rejected, his admission fee shall be returned, and he shall not be again eligible, in any Camp, until six months after such rejection. A second application may be made in the same form, and subject to the same conditions as the first.

SEC. 6. Each applicant, upon his election, shall be at once notified thereof in writing, and on presenting himself for membership shall be properly mustered. But unless he present himself for muster within three months from the date of such notice, his election shall be void, and all moneys which may have been required by the Camp to accompany the application shall be forfeited to the Camp Treasury.

SEC. 7. A member-elect shall pay before his muster an admission fee of not less than one dollar and a half, which shall accompany the application. Upon his muster he shall be presented with a badge, and shall subscribe to and receive a copy of the Constitutions, Rules and Regulations, and the By-Laws of the Camp.

ARTICLE III.

ADMISSION OF BROTHERS FROM OTHER CAMPS.

Sec. 1. A brother having a valid transfer-card may be admitted into any Camp, or re-admitted to the Camp which granted the transfer-card, by a three-fourths vote, after his name has been proposed, referred and reported upon as in the case of an applicant for membership, or he may be a charter member of a new Camp; except that the fact stated in such transfer-card in respect to the applicant's eligibility by virtue of his ancestor's military service shall be treated as conclusive of such fact; and, if such applicant be elected, he shall be admitted without re-muster or taking anew the obligation.

Sec. 2. Each Camp may establish such admission fees, to be paid by brothers joining by transfer, as they may think proper, not exceeding the amount required for recruits.

ARTICLE IV.

LEAVE OF ABSENCE, TRANSFER AND DISCHARGE.

Sec. 1. Any brother applying to his Camp, either in person or by letter, for a leave of absence, shall be granted the same by the Captain, attested by the First Sergeant, under seal, and good for a specified time, not exceeding six months, commending him to the good offices of all brothers of the Order, provided he has faithfully discharged all duties enjoined upon him, and has paid in advance all dues for the time specified in the leave of absence.

Any Camp giving relief to a needy, worthy, visiting brother, shall endorse the amount upon his leave of absence, and shall at once notify the Camp of which he is a member.

Sec. 2. Any brother against whom no charges exist, and who has paid all debts, shall, on written application to the Captain of his Camp, at a stated meeting of the Camp, receive a transfer-card, duly signed by the Captain, attested by the First Sergeant and under seal. If, at the expiration of one year, he has not been admitted to any Camp, the transfer-card shall be void, and the holder shall be considered as honorably discharged from the Order. Until admitted into another Camp, or until such transfer becomes an honorable discharge, the holder thereof shall be subject to the jurisdiction of the Camp or Division issuing such transfer.

Sec. 3. Any brother in good standing on written application to the Captain of his Camp, at a stated meeting of the same, shall receive at the next stated meeting an honorable discharge duly signed by the Captain, attested by the First Sergeant, and under seal; providing that at the time of such application there are no pecuniary or other charges against him on account of the Camp. A brother thus discharged can be received again only in the same manner as an applicant for original membership, but upon his election he may be admitted without the ceremony of muster upon taking anew the obligation of membership.

Sec. 4. Members of disbanded Camps who were in good standing at the time of such dissolution, shall receive from their Division Commander, attested by the Division Adjutant, and under seal, transfer-cards, which shall have the same force as though granted by a Camp.

Sec. 5. Leave of absence and transfer-cards shall contain a space for the signature of the brother to whom the same is granted, and leave of absence and transfer-cards shall be void unless signed by the holder thereof in the presence of the Captain or First Sergeant of the Camp granting the same; if granted by the Division Commander, it shall be signed by the holder in his presence, or in the presence of some officer or brother designated by the Division Commander for that purpose. The officer or brother in whose presence such leave of absence or transfer-card is signed shall attest the signature of the holder thereof.

ARTICLE V.

MEETINGS.

Sec. 1. Stated meetings of each Camp shall be held at least monthly, of which one shall be in part regularly devoted to historical and patriotic exercises under the direction of the Chaplain, as provided by the Ritual. The Camp shall be promptly opened at the time specified, provided a quorum of members in good standing is present. In case the Captain is absent, the next elective officer in rank shall assume command, and if the Captain and First and Second Lieutenants are all

absent, the Senior Past Captain present shall assume command. In case no Past Captain is present any member may be chosen to preside by a majority of the members present. Provided, however, it is not obligatory upon Camps to meet during the months of July and August.

Sec. 2. Special meetings may be convened by the Captain whenever in his judgment the interests of the Camp demand it, and on the written request of not less than seven members he shall promptly issue a call for the same.

Sec. 3. The call shall specify the object for which the meeting is convened, and no business shall be transacted except that specified in the call.

Sec. 4. After the business of any stated or special meeting has been transacted and the Camp closed, it shall not be re-opened except by general consent; but if any member has left the Camproom, it shall under no circumstances be re-opened, although the desire to do so may be unanimous.

Sec. 5. Five members qualified to transact business shall constitute a quorum at any stated or special meeting.

ARTICLE VI.

OFFICERS.

Sec. 1. The officers of each Camp shall be a Captain, First Lieutenant, Second Lieutenant Chaplain, First Sergeant, Quartermaster Sergeant, Sergeant of the Guard, Color Sergeant, Principal Musician, Corporal of the Guard, Camp and Picket Guard, and a Camp Council, consisting of three elective members.

Sec. 2. The officers of a Camp shall take rank in the order named in the first section of this Article.

ARTICLE VII.

ELECTION OF OFFICERS.

Sec. 1. The Captain, First Lieutenant, Second Lieutenant and a Camp Council consisting of three members, shall be elected at the first stated meeting in December, by ballot, unless a ballot be dispensed with by unanimous consent. They shall be installed into their respective offices at the first stated meeting in January following, and they shall hold office until their successors are duly elected and installed. Notice of such election shall be given by the First Sergeant, personally or by mail, to each member of the Camp, at least five days before such election. If from any cause the election is not held the first stated meeting in December, it shall be held at the first meeting of the Camp thereafter.

No brother more than six months in arrears for dues, and no brother indebted to the Camp on account of fines, shall be entitled to vote until such dues and fines are paid.

Sec. 2. The Captain shall, on his accession to the office, appoint the Chaplain, the different Sergeants, the Principal Musician, the Corporal of the Guard, a Camp and a Picket Guard. The Captain may remove any officer appointed by him at pleasure.

Sec. 3. A Camp may, by a two-thirds vote of the members present, declare va-

cant the position of any elective officer who has absented himself from four consecutive stated meetings, provided that personal notice has been given the delinquent officer at least five days before such intended action, and notice thereof has been given to the members of the Camp, at least five days prior, either personally or by mail. This section shall not apply to officers on leave of absence.

ARTICLE VIII.

DUTIES OF OFFICERS.

Sec. 1. The Captain shall preside at all meetings of the Camp, and shall preserve order and decorum therein. He shall enforce a strict observance of the Constitution and By-Laws and all orders from proper authority. He shall decide all questions of order without debate, subject, however, to an appeal to the Camp. It shall be his duty to detail all officers and appoint all committees not otherwise provided for, sign all orders or requisitions made on the Quartermaster Sergeant or Camp Council for appropriations of money or any property of the Camp, and perform all other duties pertaining to his office.

At all elections the Commanding officer of the Camp shall act as Judge, and he shall appoint as Tellers two members who are not candidates, to assist him.

Sec. 2. The First Lieutenant and the Second Lieutenant shall assist the Captain in preserving order and decorum in the Camp, and shall perform such duties as are required of them by this Constitution, and the Ritual of the Order.

The inner entrance or door to the Camp shall, under the orders of the Captain, be in the special charge of the First Lieutenant.

Sec. 3. The Chaplain shall assist in conducting the ceremonies prescribed by the Work of the Order; he shall officiate at the opening and closing of the Camp, conduct burial services and the ritualistic ceremonies on Union Defenders' Day, as well as those allotted to the Sons of Veterans on Memorial Day, and have charge of the historical and patriotic instruction of the Order; he shall make an annual report of deaths and Memorial Day services to the Division Chaplain at least ten days prior to the Annual Encampment of the Division and perform such other duties as are required of him.

Sec. 4. The First Sergeant shall attest with the seal of the Camp, all orders, commissions, circulars, staff warrants, and other documents issued by the Captain, and shall, after the last regular meeting of the Camp in each quarter, make out on blanks furnished by the Audjutant, duplicate quarterly reports, one copy of which shall be forwarded to the Adjutant at Division Headquarters, on or before the 10th day of the following month, the other copy to be placed on file in the Camp. He shall draw all requisitions upon the Quartermaster Sergeant for the expenditure of money, upon the order of the Camp. and submit the same to the Captain for his approval, keeping a book for that purpose.

Sec. 5. The First Sergeant shall keep in books properly prepared: First, the Constitution and By-Laws of the Camp, to be subscribed to by every candidate on becoming a member. Second, a descriptive book, containing the date of muster, name, date of birth, birth-place and residence of each member; also his ancestor's military record, and other facts upon which his eligibility to membership is based. Third, a minute book, in which shall be kept an accurate record of the proceedings of the meetings of the Camp, which shall be read at the succeeding meeting. Fourth, an order file book, in which shall be kept files of all orders issued by the Captain, the Commander of the Division, and the General Orders of the Commander-in-Chief. Fifth, a black book, in which shall be kept the names of all dishonorably discharged members of the Camp, also the names of all such as are published from time to time in Division or General Orders. Sixth, a roll book, in which shall be kept, first, a roll of the officers of the Camp, and a roll of members, and the signature, Post, name, number and location of all obligated members of the G. A. R., and also the names of all obligated honorably discharged Union Soldiers of the war of 861-1865.

Sec. 6. The First Sergeant shall conduct the correspondence of the Camp, keep copies of all reports made by him, preserve and file all correspondence coming into his hands,and perform such other duties as pertain thereto, and upon his retirement from office shall promptly turn over to his successor the seal of the Camp,

and all books, papers, blanks and other property of the Camp in his possession.

Sec. 7. The Quartermaster Sergeant shall hold such of the funds of the Camp as are required for its immediate use. He shall hold and have charge of the property of the Camp not otherwise provided for; shall file all requisitions drawn by the First Sergeant, signed and approved by the Captain, and he shall not pay out any money except upon requisition in due form from the First Sergeant, countersigned by the Captain, *and a receipt upon this requisition* shall be his voucher of authority and disbursement; shall keep the accounts between the Camp and its members; shall collect all moneys due the Camp, giving in all cases receipts therefor; shall notify all members in arrears; shall furnish the First Sergeant with the receipts prior to the close of each meeting; and, at the next stated meeting after the close of each month, render to the Camp a detailed account of the transactions of the month, and the money balance in his hands. He shall perform all such other duties as pertain to his office, and on his retirement from the same shall promptly turn over and deliver to his successor, who shall receipt for the same, all the funds, books, papers and other property of the Camp in his possession.

Sec. 8. The Sergeant of the Guard, the Corporal of the Guard, and the Camp and Picket Guards, shall perform such duties as are prescribed by the Ritual or the orders of the Captain.

Sec. 9. The Color Sergeant of the

Camp shall, under the direction of the Quartermaster Sergeant, have charge of and be responsible for the preservation and safekeeping of the several flags and colors of the Camp.

Sec. 10. The Principal Musician shall, under the direction of the Quartermaster Sergeant, be responsible for the preservation and safe keeping of the property of the Camp, used by its band and drum corps.

Sec. 11. No property of the Camp shall be loaned, except by consent of Camp Council in writing, approved by the commanding officer.

ARTICLE IX.

CAMP COUNCIL.

Sec. 1. The Camp Council shall be charged with the general care and supervision of the investment of the surplus funds of the Camp, and shall be responsible for and look after the Camp's material welfare. It shall be their duty to devise and recommend measures for preserving and increasing the funds of the Camp; to make its investments, leases and other contracts; secure a place of meeting; settle and dispose of all disputed accounts between the Quartermaster Sergeant and members of the Camp; examine and pass upon all accounts and bills incurred by any officer or committee of the Camp; examine the books, vouchers and other papers of the different officers at their pleasure, and all books and accounts shall be open to the inspection of the Camp Council on demand. The Camp Council

shall keep a record of their proceedings, and at the end of each quarter shall render a full and complete report in writing, showing their transactions and financial condition of the Camp.

Sec. 2. The Captain, First Sergeant and Quartermaster Sergeant shall not serve on the Camp Council.

ARTICLE X.

FINES.

Sec. 1. Camps shall have power to provide By-Laws for imposing fines for neglect of duty on all officers, special committees or members.

Sec. 2. For the non-payment of fines, a member may be suspended or dropped in the same manner and form as provided for in the case of the non-payment of dues.

ARTICLE XI.

VISITING AND RELIEF COMMITTEES.

The Chaplain, First Lieutenant and Second Lieutenant shall constitute the Visiting and Relief Committee of the Camp. They shall promptly visit any member of the Camp reported sick. They shall carefully keep themselves informed as to his circumstances and needs, if any, of assistance, and shall report to the Camp the condition of the case and their advice as to the same. In case that it is from any cause impossible for any of the members of the committee to visit a sick member of the Camp, they shall without delay deputize a member of the Camp who can and will attend promptly and faithfully to the duty.

ARTICLE XII.

SPECIAL COMMITTEES.

The Captain shall appoint all special committees. The person first named on the list shall act as chairman, until another is chosen by the committee. No member shall be appointed to serve on any special committee unless present at the time of appointment, or, if absent, has previously given his assent to be so appointed.

The chairman shall promptly call his committee together, and they shall, without delay, transact their business, and make a report in writing, signed by a majority of the members. Any member appointed on a committee shall be excused from serving, if at the time of his appointment he is a member of two other committees. No committee shall be fully discharged until all the debts legally contracted by it are paid.

ARTICLE XIII.

RELIGION AND POLITICS.

The Order being strictly non-sectarian, and non-political, the introduction or discussion of sectarian or political topics within the Camp is strictly prohibited, under penalty of a fine, suspension, or expulsion from the Order.

ARTICLE XIV.

APPLICATION FOR OFFICE.

No officer or past officer of the Order shall, under any circumstances, affix his

official signature to any recommendation or application for a political position or one of a political character.

ARTICLE XV.

SECRECY.

Any member who shall make the secret and unwritten work of the Order, or any part thereof, public, or shall divulge the names of members causing the rejection of applicants, or any information as to the means and cause of such rejection, or shall in any way divulge any of the private affairs of the Order, shall, on due conviction, be dishonorably discharged.

ARTICLE XVI.

RELIEF FUND.

A Relief Fund for the assistance of needy soldiers, sailors and marines, and the widows and orphans of deceased soldiers, sailors and marines, or relief of members of the Order, may be established by each Camp, and any donations to this fund shall be held sacred for such purposes.

ARTICLE XVII.

BY-LAWS.

Camps may adopt By-Laws for their government, subject to the approval of their Division Commander, and not inconsistent with the Constitutions and the General Rules and Regulations of the Order.

CHAPTER III.

DIVISION CONSTITUTION.

ARTICLE I.

Sec. 1. Whenever five Camps exist in any state or territory the same may be organized as a Division. Whenever there exists in any state or territory a less number of Camps than five, the same may be attached by the Commandery-in-Chief to some organized Division for jurisdictional purposes.

Sec. 2. Each Division under the direction of the Commandery-in-Chief shall be governed by a Division Encampment, so long as it acts in conformity with its charter, and the powers given to it.

Sec. 3. Whenever there exist in two or more adjacent states or territories five Camps, and there are not a sufficient number of Camps in any one of such states or territories to form a Dvision, the Commander-in-Chief may, in his discretion, create a Division, composed of two or more states or territories.

Sec. 4. Each Division shall have power to establish and regulate its military organizations.

ARTICLE II.

MEMBERSHIP.

Sec. 1. The membership of the Divison Encampment shall be made up as follows:

First—Its own elective and appointive officers (except Assistant Inspectors and non-commissioned Staff) and its sitting Camp Captains.

Second—All Past Commanders-in-Chief, all Past Grand Division Commanders, and all Past Colonels and Past Division Commanders who have served for a full term of one year, or having been elected to fill a vacancy, shall have served to the end of the term, so long as they remain in good standing in their respective Camps.

Third—All Past Camp Captains and all Past Camp Commanders who have served for a full term, or having been elected to fill a vacancy, shall have served to the end of the term, so long as they remain in good standing in a Camp in the Division in which they desire to vote.

Fourth — Representatives elected by ballot by the several Camps of the Division as follows: One Representative-at-large from each Camp, and additional Representatives in the ratio of one for every fifty members, or major fraction thereof. in good standing, providing that each Camp in the Division, whatever its membership, shall be entitled to at least one Representative.

Sec. 2. The Representatives of the several Camps to the Division Encampment, and an equal number of Alternates, shall be nominated and chosen at the same time and in the same manner and form provided for in the election of Camp officers, and they shall serve during the year, commencing on the first day of January following.

Sec. 3. All Delegates of the Division Encampment, including their Alternates, shall be furnished with credentials under seal of their respective Camps, signed by

the Captain and First Sergeant, and immediately after the election a list of those entitled to seats in the Division Encampment, including Alternates, shall, under seal, be forwarded from each Camp to the Adjutant of the Division, the same to be duly signed by the Captain and First Sergeant.

Sec. 4. Any vacancies that may occur in the duly elected representation of the several Camps in the Division Encampment may be filled at any stated meeting of the Camp.

Sec. 5. The number of Representatives to which each Camp is entitled shall be determined by the First Sergeant's report last preceding the election (September 30).

ARTICLE III.

MEETINGS.

Sec. 1. There shall be an annual meeting of each Division Encampment between January 1st and July 10th of each year.

Sec. 2. At the said meeting provision may be made for the stated yearly meeting of the succeeding year, and a day (between the above named dates), place and hour designated. Due notice of said meeting shall be sent to each Camp at least four weeks prior to the time named for the same. In case of failure of the Encampment to make such provision the Division Council is authorized to act.

Sec. 3. Special meetings may be convened by order of the Division Commander, by and with the advice and consent of the Division Council; providing that

no business except that named snd specified in the order for such special meetings shall be transacted thereat.

Sec. 4. Due notice of a proposed special meeting shall be given to each member of the Division Encampment at least two weeks prior to the time named for the same, and the notice shall set forth clearly the emergency and the specified business to be transacted.

Sec. 5. A majority of all the officers and Representatives reported present and entitled to vote in the Division Encampment shall constitute a quorum for the transaction of all business.

Sec 6. The Division Commander shall each day during the sessions of the Division Encampment detail one member thereof to act as officer of the day, and another to act as officer of the guard. Whenever it shall appear that a quorum is not present at any session of the Division Encampment, all business shall be suspended until a quorum is present. The Division Commander shall have power, and it shall be his duty, to cause absentees to be brought into the Encampment by the officer of the guard, and those officers may make such details to assist them in the performance of their duties as may be necessary.

ARTICLE IV.

DIVISION OFFICERS.

Sec. 1. The officers of the Division shall consist of a Division Commander, Senior Vice Division Commander, Junior Vice Division Commander, a Surgeon, a Chap-

lain, an Adjutant, a Quartermaster, an Inspector, a Mustering officer, a Judge Advocate, and a Division Council of three elected members.

Sec. 2. The Division Commander, Senior Vice Division Commander, Junior Vice Division Commander, Division Council, Representatives to the Commandery-in-Chief, and an equal number of Alternates shall be chosen at the yearly stated meeting of the Division Encampment, and a majority of all the votes cast shall be necessary for a choice, except for members of the Division Council and Delegates to the Commandery-in-Chief, who may be chosen by a plurality vote. Such election shall be conducted as follows:

The Adjutant shall call the roll of the Camps numerically. When each Camp is called the Captain of such Camp, or the Chairman of its delegation shall arise and announce the vote of his Camp. If any member of a Camp shall request it the names of the delegates from such Camp shall be called, and each delegate, respectively, shall then arise and announce the candidate of his choice.

Sec. 3. The officers thus elected shall enter upon their respective duties immediately upon their installation, and they shall hold office until their successors are duly elected and installed.

Sec. 4. Any vacancies which may occur in the elective offices of the Division Encampment may be filled by the Division Council for the unexpired term, and in the meanwhile the officers next in rank shall, under the direction of the Division

Commander, perform the duties of the offices thus vacated. Provided, that in case of vacancies in the list of Alternates to the Commandery-in-Chief, the Division Commander may appoint members to fill the vacancies, and issue to the appointees credentials, in any emergency when it is impossible to convene the Division Council according to Section 7, Article 5, Chapter III.

Sec. 5. The Division Commander shall appoint a Surgeon, a Chaplain, an Adjutant, a Quartermaster, an Inspector, a Mustering Officer, a Judge Advocate and a Sergeant Major. He shall also have power to detail any officer, or past officer, in the Division for any special service or duty connected with the business of the Division. The Commander may remove any officer appointed by him at pleasure. Provided, that by a two-thirds vote of the members of the Annual Encampment of any Division the office of Quartermaster of the Division may be made elective, and that the Division Encampment may, by a two-thirds vote, fix the term of office of the Division Quartermaster, but said term shall not be for more than three years; and said Division Encampment may, by a majority vote, fix the location of the Quartermaster's office.

ARTICLE V.

DUTIES OF OFFICERS.

Sec. 1. The Division Commander shall preside at all meetings of the Division Encampment. He shall enforce a strict obedience to the Constitutions, Rules and

Regulations and By-Laws of the Division, and shall perform such other duties as are incumbent upon him.

Sec. 2. The Senior Vice Division Commander and Junior Vice Division Commander shall assist the Division Commander in the performance of his duties, and in his absence or disability shall assume command, according to rank.

Sec. 3. Duties of Adjutant: *First*—The Adjutant shall attest the approval of applications for Camp Charters, and all charters, orders, decisions, commissions, rosters, circulars and other documents issued by the Division Commander. He shall make in duplicate, a consolidated report of First Sergeants' quarterly reports, and transmit one copy to the Adjutant General on or before the last days of January, April, July and October of each year, and file the other copy at Division Headquarters.

Second—The Adjutant shall preserve the record of the proceedings of all meetings of the Division Council, and shall make and preserve an accurate record of the annual and all special meetings of the Division. He shall, before all meetings of the Division, prepare a roll of all brothers entitled to a vote therein, and shall submit, for the information of those present at the annual meeting, a written or printed report of the business transacted by him during his term of office.

Third—The Adjutant shall keep in books properly prepared, first, a register of members, in which shall be entered the date of the approval of each application

for Camp Charter, date of muster of Camp, the names of the Charter members as shown by the Mustering officer's report, and the names of all subsequent members as they are reported each quarter by the First Sergeants. Second, a roster of officers, in which shall be entered each year the names of all Division officers and Camp officers. Third, a commission record, in which shall be recorded the names of all brothers to whom commissions are issued by the Division Commander, the date of the same, the date of rank, and the expiration of the same. Fourth, a dispensation record, in which shall be recorded all dispensations issued by the Division Commander. Fifth, a black book, in which shall be entered the names of all dishonorably discharged members as published in General Orders. Sixth, a cash book, in which shall be kept an account of all moneys received at Division headquarters for charter fees and per capita tax. He shall immediately turn over to the Quartermaster all money received by him belonging to the Division, taking his receipt therefor in the cash book. Seventh, a requisition book, from which shall be drawn all requisitions upon the Quartermaster for the expenditure of money, the same to be approved by the Division Commander.

Fourth—The Adjutant shall keep copies of all reports made by him, and shall file and preserve all correspondence coming into his hands and perform such other duties as may be prescribed by law. Upon his retirement from office he shall turn

over to his successor the seal of the Division, all books, papers, blanks and other property of the Division in his possession.

Sec. 4. The Division Quartermaster shall receive, receipt and hold in the name of the Division Commander all moneys belonging to the Division. He shall also be the custodian of all supplies and other property of the Division not otherwise provided for. He shall order all supplies for the Division, upon order of the Division Commander, countersigned by the Adjutant. He shall fill all requisitions for supplies from Camps and other sources. He shall not pay out any money except upon requisition in due form from the Division Commander, countersigned by the Adjutant, and shall quarterly render in. Division Orders a detailed account of the receipts and expenditures for the quarter preceding, together with the cash value of all supplies on hand. He shall perform such other duties as pertain to his office.

Sec. 5. The other officers of the Division shall, under the orders and direction of the Division Commander, perform the duties pertaining to their respective offices, and such other duties as circumstances may require of them.

Sec. 6. The Division Council shall, immediately after their installation, meet and elect a Chairman and Clerk. They shall enter upon their duties immediately after the adjournment of the meeting at which they were chosen, and they shall hold office until their successors are duly elected and installed. They shall, with their

advice and counsel, aid and assist the Commander of the Division in the performance of his duties. They shall be charged with the general care, control and supervision of the funds of the Division, and shall be responsible to and look after all its material interests. They shall devise and recommend such measures as will enable the Division to meet all its necessary expenditures, and shall examine and pass upon all accounts and bills incurred by any and all officers and committees of the Encampment. They shall examine all the books, vouchers and other papers of all the different officers of the Division, and shall audit all their accounts. They shall keep a full and detailed record of all their proceedings, and shall present a complete report to .the Division Encampment, at each stated yearly meeting of the same, and at such other times as the Division Commander may direct.

Sec. 7. The Division Council shall have one stated meeting each year; the same to be held prior to and at the same place as that of the stated yearly meeting of the Division Encampment. Special meetings of the Division Council may be convened by the Division Commander, at such times and places within the Division limits as he may direct; providing that due notice of the same shall be sent to each member of the Council at least five days prior to the time named for the meeting, and the notice shall set forth the emergency and the business to be transacted.

Sec. 8. Two members of the Division Council shall constitute a quorum at any

meeting of the same, at which business is to be transacted.

Sec. 9. Questions requiring the official vote of the Division Council may be submitted by the Division Commander by printed blanks for that purpose, except for the election to fill vacancies.

ARTICLE VI.

COMMITTEES.

Sec. 1. At the yearly stated meeting of the Division Encampment the Division Commander shall, on his accession to the office, appoint such standing committees, if any, as he may deem necessary, and at the same time, or during his term of office, he shall appoint such other special committees as he may require for any particular service.

Sec. 2. All committees shall consist of not less than three nor more than five members, and the Commander shall fill vacancies in same as occasion requires.

Sec. 3. The person first named on the list shall act as chairman of any standing or special committee until another is chosen by the committee, and no committee shall be finally discharged until all the debts legally contracted by it are settled and paid.

RTICLE VII.

BY-LAWS.

Division Encampments may adopt By-Laws for their government, subject to the approval of the Commander-in-Chief, not inconsistent with the Constitutions, General Rules and Regulations of the Order.

ORDER OF BUSINESS.

1. Opening of the Encampment in due form.

2. Roll call of officers.

3. Announcement of Committee on Credentials, of which the Adjutant shall be chairman.

4. Report of Committee on Credentials.

5. Roll call of members duly accredited.

6. Appointment of committees consisting of five members each, as follows:

Committee on Ritual,

Committee on Resolutions,

Committee on Reports of Officers,

Whose duty it shall be to distribute among the remaining committees the recommendations contained in reports of officers which fall within their respective jurisdictions.

Committee on Constitution, Rules and Regulations.

7. Reports of officers, commencing with that of Division Commander.

8. Unfinished business appearing on the Minutes to be taken up in order.

9. Reception and reference of communications from Camps, to be called according to number.

10. Reception and reference of communications from individuals.

11. Report of the Division Council.

12. Reports of Committees.

13. New Business.

14. Election and Installation of Officers,

15. At the second and each succeeding session, the minutes of the preceding session shall be read immediately after the opening ceremonies. This shall also be done before the closing exercises at the last session. Communications to any committee shall be in writing, and shall be referred without debate.

This order of business may be suspended at any time for a definite purpose by a three-fourths vote of the Encampment, to be taken without debate, except that the election and installation of officers shall not be taken up until the regular order of business prior thereto has been completed.

CHAPTER IV.

Commandery-in-Chief Constitution.

ARTICLE I.

POWERS AND AUTHORITY.

Sec. 1. The Commandery-in-Chief shall be the supreme source of power for the Sons of Veterans. It shall make all needful rules and regulations to insure a uniform system of government, and the permanency and continued success of the Order. To this end, no form of government, either general or local, shall be considered as legally established until the same has been submitted to and duly approved by the Commandery at a stated yearly meeting of the same. The Commandery, through its proper officers, from time to time, shall publish all necessary orders, give all detailed instructions necessary to maintain uniformity and for the further information and guidance of all concerned, and shall make it its special duty to see that in all the different branches of the Order the same are faithfully and fully complied with.

Sec. 2. The Commandery-in-Chief shall act as a final Court of Appeals from all Orders, decisions and rulings of the Commander-in-Chief, and the determination of such an appeal at any meeting of the Commandery-in-Chief shall not be subject to review at any subsequent meeting of the Commandery-in-Chief.

ARTICLE II.

MEMBERSHIP.

Sec. 1. The membership of the Commandery-in-Chief shall be made up as follows:

First—Its own elective and appointive officers and life-members, except Special Aides and Aides-de-Camp, Assistant Inspector Generals and Non-Commissioned Staff.

Second—Of all Past Commanders-in-Chief who served for a full term of one year, or having been elected to fill a vacancy, shall have served to the end of the term, so long as they may remain in good standing in their respective Camps.

Third—Of all Past Commanders of the several Grand Divisions who have served for a full term of one year, or having been elected to fill a vacancy, shall have served to the end of the term, so long as they remain in good standing in their respective Camps.

Fourth—Of all sitting Division Commanders, and of all Past Colonels and Past Commanders of the several Divisions who have served for a full term of one year, or having been elected to fill a vacancy, shall have served to the end of the term, so long as they remain in good standing in their respective Camps.

Fifth—Of one representative at large from each Division of the Order.

Sixth—Of Representatives elected by the several Divisions in the ratio of one for every 500 members in good standing, and an additional representative for a

final fraction of more than one-half of that number, providing that each Division having less than 500 members, in addition to the Delegate at large, be entitled to one Representative.

Sec. 2. The Representatives duly elected from the several Divisions to the Commandery-in-Chief with an equal number of Alternates, shall serve for one year.

Sec. 3. All delegates to the Commandery-in-Chief, including their Alternates, shall be furnished with credentials, under seal, and signed by the proper Division officers, and immediately after the elections a list of those entitled to seats in the Commandery, including Alternates, shall, under seal and signed as above stated, be forwarded to the Adjutant General.

Sec. 4. The number of representatives to which each Division is entitled in the Commandery-in-Chief shall be determined by the Adjutant's report next preceding their election.

Sec. 5. The Commandery-in-Chief shall not elect Constitutional Life Members, and the name of any such member who shall, at any time, lose his membership in the Order shall be stricken from the roll of the Commandery-in-Chief.

ARTICLE III.

MEETINGS.

Sec. 1. There shall be an annual meeting of the Commandery-in-Chief in the month of August or September of each year.

Sec. 2. At said meeting provision may be made for the stated yearly meeting of

the succeeding year. In case of failure of the Encampment to make such provision the Council-in-Chief is authorized to act.

Sec. 3. Due notice of the stated yearly meeting shall be sent to each Division Headquarters and to each member of the Commandery, at least six weeks prior to the time named for the same, and due notice of any change in the time named for said meeting shall be promptly made public.

Sec. 4. Special meetings may be convened by order of the Commander-in-Chief by and with the consent of the Council-in-Chief, providing that no business except that named and specified in the order for such special meetings, shall be transacted thereat.

Sec. 5. A majority of all the officers and representatives reported present and entitled to a vote in the Commandery-in-Chief shall constitute a quorum for the transaction of all business.

Sec. 6. The Commander-in-Chief shall each day during the session of the Commandery-in-Chief detail one member thereof to act as officer of the day, and another to act as officer of the guard. Whenever it shall appear that a quorum is not present at any session of the Commandery-in-Chief all business shall be suspended until a quorum is present; the Commander-in-Chief shall have power, and it shall be his duty, to cause absentees to be brought into the Encampment by the Officer of the day, and the officer of the guard, and those officers may make

such details to assist them in the performance of their duties as may be necessary.

ARTICLE IV.

OFFICERS OF THE COMMANDERY-IN-CHIEF.

Sec. 1. The officers of the Commandery-in-Chief shall be as follows, and rank accordingly:

First, Commander-in-Chief; Second, Senior Vice Commander-in-Chief; Third, Junior Vice Commander-in-Chief; Fourth, Adjutunt General; Fifth, Quartermaster General; Sixth, Inspector General; Seventh, Judge Advocate General; Eighth, Surgeon General; Ninth, Chaplain-in-Chief; Tenth, Council-in-Chief, consisting of three elective members, together with the Senior Vice Commander-in-Chief, and the Junior Vice Commander-in-Chief.

Sec. 2. The Commander-in-Chief, the Senior Vice Commander-in-Chief, the Junior Vice Commander-in-Chief and the Council-in-Chief shall be chosen at the stated yearly meeting of the Commandery-in-Chief, and a majority of all the votes cast shall be necessary for a choice. Such election shall be conducted as follows:

The Adjutant General shall call the roll of Divisions in alphabetical order, and when each Division is called the Commander of such Division, or the Chairman of its delegation, shall arise and announce the vote of his Division. If any member of a Division shall request it, the names of the delegates from such Divisions shall be called, and each delegate respectively,

shall thereupon arise and announce the candidate of his choice. The officers of the Commandery-in-Chief, all Past officers and Life members shall vote with their respective Divisions.

Sec. 3. The officers thus elected shall enter upon their respective duties immediately upon their installation, and they shall hold their office until their successors are duly elected and installed.

Sec. 4. Any vacancies which may occur in the elective offices of the Commandery-in-Chief shall be filled by the next officer in rank, who shall assume command and perform the duties of the office.

Sec. 5. The Commander-in-Chief shall, on his accession to the office, appoint an Adjutant General, an Inspector General, a Judge Advocate General, a Surgeon General and a Chaplain-in-Chief. The Commander-in-Chief may remove any officer appointed by him, at pleasure.

Sec. 6. The Commander-in-Chief shall also have power to detail from the Order any Officer or Past Officer required for any special service or duty connected with the business of the same.

ARTICLE V.

DUTIES OF OFFICERS.

Sec. 1. The Commander-in-Chief shall preside at all meetings of the Commandery-in-Chief. He shall enforce a strict obedience to the Constitution, Rules and Regulations of the Commandery, and shall perform such other duties as are incumbent upon him. In the performance of his duties the Commander-in-Chief shall

have power to make and enforce such orders for the good of the Order as he may deem advisable, not inconsistent with the Constitution, Rules and Regulations.

Sec. 2. The Senior Vice Commander-in-Chief and the Junior Vice Commander-in-Chief shall assist the Commander-in-Chief in the performance of his duties, and in his absence or disability shall assume command according to rank.

Sec. 3. The Adjutant General shall attest the approval of applications for charters, all orders issued from the Commandery-in-Chief headquarters; also all commissions, dispensations, circulars and other documents issued by the Commander-in-Chief. He shall report to the annual meeting of the Commandery-in-Chief the business transactions of his office during his term, and at such other times as may be required by the Council-in-Chief or the Commander-in-Chief. He shall consolidate the quarterly reports of Division Adjutants, which consolidation shall be published quarterly in General Orders, and shall prepare a roll of all members of the Commandery-in-Chief who are entitled to vote therein.

Sec. 4. The Adjutant General shall keep in books properly prepared: First, a list of applications for charters, giving date of approval, date of muster, number of applicants, and date of issue of all charters. Second, a Roster, in which shall be entered each year the names of all elective and appointive Commandery-in-Chief and Division officers. Third, a Commission Record, in which shall be recorded

all commissions issued by the Commander-in-Chief. Fourth, a Dispensation Record, in which shall be recorded all dispensations issued by the Commander-in-Chief. Fifth, a Record of Courts-Martial, in which shall be recorded the decisions of the Commander-in-Chief thereon. Sixth, a record of Camps, in which shall be recorded the name, number and location of Camps, together with all other necessary information appertaining thereto. Seventh, a Record of Decisions, in which shall be entered the facts of each case decided by the Commander-in-Chief, with an index reference thereto. Eighth, an Index of Documents, in which shall be indexed all documents filed in Commandery-in-Chief headquarters, other than those entered in the Record of Decisions and Records of Courts-Martial. Ninth, a book in which all Division charters shall be recorded. Tenth, a Cash Book, in which shall be kept an account of all cash received at the Commandery-in-Chief headquarters for charter fees and *per capita tax*, and he shall immediately turn the same over to the Commander-in-Chief, taking his receipt therefor in the Cash Book. Eleventh, a Requisition Book, from which shall be issued all requisitions on the Quartermaster General for the expenditure of money, to be approved by the Commander-in-Chief. Twelfth, a Record of Adjutant's Consolidated Reports.

Sec. 5. The Adjutant General shall preserve all records of the proceedings of each meeting of the Council-in-Chief, and shall make and preserve an accurate

record of all Annual and Special meetings of the Commandery-in.Chief, and prepare the same for publication. He shall perform all other duties pertaining to his office in obedience to the orders of the Commander-in-Chief.

Sec. 6. The Quartermaster General shall receive, receipt and hold all moneys belonging to the Commandery-in-Chief. He shall also be the custodian of supplies and other property belonging to the Commandery-in-Chief (except such property as pertains directly to the Departments of the Adjutant General and Commander-in-Chief, for which the Commander-in-Chief shall be responsible, and of which he shall be the custodian), and upon the order of the Commander-in-Chief, countersigned by the Adjutant General, shall provide all supplies. He shall fill all requisitions for supplies from Divisions and other sources. He shall not pay out any money except upon requisition in due form from the Commander-in-Chief, countersigned by the Adjutant General, and shall render quarterly in general orders a detailed account of the receipts and expenditures for the preceding quarter, together with the cash value of all supplies on hand. He shall perform such other duties as pertain to his office.

Sec. 7. The other officers of the Commandery shall, under the orders and direction of the commanding officer, perform the duties pertaining to their respective offices, and such other duties as circumstances require of them.

ARTICLE VI.

COUNCIL-IN-CHIEF.

Sec. 1. The Council-in-Chief shall, immediately after their installation, meet and elect a Chairman and Clerk. They shall enter upon their duties immediately after the adjournment of the meeting at which they were chosen, and they shall hold office until their successors are duly elected and installed.

Sec. 2. They shall, with their advice and counsel, aid and assist the Commander-in-Chief in the performance of his duties. They shall be charged with the control and supervision of the investment of the funds of the Commandery-in-Chief, and shall be responsible to and look after its material interests. They shall devise and recommend such measures as will enable the Commandery to meet all its necessary expenditures, and shall examine and pass upon all accounts and bills incurred by any and all officers and committees of the same. They shall examine the books, vouchers and other papers of the different officers of the Commandery, and shall audit all their accounts. They shall keep a full and detailed record of their proceedings, and shall present a complete report to the Commandery-in-Chief at each stated yearly meeting of the same, and at such other times as the commanding officer may direct.

Sec. 3. The Council-in-Chief shall have one stated meeting each year, the same to be held prior to and at the same place as that of the stated yearly meeting of the

Commandery. Special meetings of the Council-in-Chief may be convened by the commanding officer at such times and places as he may direct; providing that due notice of the same shall, in due form, be sent to each member of the Council at least four weeks prior to the time named for the meeting, and the notice shall set forth in due form the emergency and the business to be transacted.

Sec. 4. Three members of the Council-in-Chief shall constitute a quorum at any meeting of the same at which business is to be transacted.

Sec. 5. All matters requiring the official vote of the Council-in-Chief shall be submitted by the Commander-in-Chief upon printed blanks for that purpose and the vote of the Council-in-Chief in all cases thus submitted shall be filed and preserved in the office of the Adjutant General.

Sec. 6. Vacancies as they occur shall be filled by election the first meeting thereafter.

ARTICLE VII.

COMMITTEES.

Sec. 1. The Standing Committees of the Commandery-in-Chief shall be: First. a Committee on Credentials; Second, a Committee on Constitution, Rules and Regulations; Third, a Committee on Rituals and Ceremonies; Fourth. a Committee on Resolutions; Fifth, a Committee on Reports of Officers and Distribution of Work. The foregoing committees shall each consist of five members, selected from the different Divisions. The

Adjutant General shall be Chairman of the Committee on Credentials.

Sec. 2. The person first named on all Standing and Special Committees shall act as Chairman until another is chosen by the Committee, and no Committee shall be finally discharged until all debts legally contracted by it are settled.

Sec. 3. Vacancies which may occur in the membership of any Standing or Special Committee shall be filled by the Commander-in-Chief.

ARTICLE VIII.

ALTERATIONS AND AMENDMENTS.

The Constitution, Rules and Regulations, and the Ritual of the Sons of Veterans, U. S. A., shall only be altered or amended by the Commandery-in-Chief, by a majority vote of the members reported present and entitled to a vote, at a stated annual meeting thereof, but any section herein may be suspended for the time being at any annual meeting of the Commandery-in-Chief by such majority vote.

ARTICLE IX.

ORDER OF BUSINESS.

1. Opening of the Commandery in due form.
2. Roll call of officers and constitutional members.
3. Appointment of Committee on Credentials.
4. Report of Committee on Credentials.
5. Roll call of members as reported from the Committee.
6. Appointment of committees:

First—On Constitution, Rules and Regulations.

Second—On Rituals and Ceremonies.

Third—On Resolutions.

Fourth—Reports of officers and Distribution of Work.

7. Reception and reference of communications from Divisions to be called alphabetically.

8. Reception and refer e of communications from Camps or individuals.

All communications will be referred to the proper Committees without debate.

9. Unfinished Business.

10. Reports of Committees.

11. New Business.

12. Election and Installation of Officers.

This order of business may be transposed by a two-thirds vote at any stated meeting of the Commandery-in-Chief, a quorum being present, except that the election and installation of officers shall not be held until all other work of the Commandery-in-Chief has been completed.

CHAPTER V.

General Rules and Regulations.

ARTICLE I.

CHARTERS.

Sec. 1. All Camp Charters shall be signed by the Division Commander, and countersigned under seal by the Adjutant of the Division within which the applicants reside. The same shall then, under seal, be approved and published by the Commander-in-Chief. The application for a charter shall be signed by at least fifteen persons eligible to membership in the Sons of Veterans, as provided in Chapter II, Article I, and shall be accompanied by a charter fee of not less than ten or more than twenty dollars, as may be provided for by the By-Laws of the Division, in which it is proposed to establish the said Camp, two dollars of which shall be forwarded to the Adjntant General *with the application*, and be turned over to the Commander-in-Chief on receipt.

Sec. 2. On receipt of an application for a charter the Division Commander shall promptly proceed to examine into the qualifications of the applicants, and if satisfied of their eligibility, and that it is for the interest of the Sons of Veterans to form such Camp, he shall so recommend to the Commander-in-Chief, and on approval by him shall either in person or by an officer properly detailed, proceed to

muster applicants into the Order, iustall the duly elected officers and staff of the Camp for remainder of the term, and complete the organization of the Camp.

Sec. 3. Camp charters may be surrendered when less than ten members desire the continuation of the Camp, as is provided for in Chapter II, Article I. In case of the surrender or forfeiture of a charter, all the property of the Division or Order, including all books of record, Order, Rituals and Camp papers, shall be immediately turned over to the Division Adjutant, who shall immediately report the disbandment of said Camp to the Adjutant General.

Sec. 4. Division Commanders may suspend delinquent Camps in their discretion for failure to make quarterly reports, or to perform any other duties required of them by the Constitution, Rules and Regulations, subject, however, to the right of appeal to the Commander-in-Chief. The Commander-in-Chief may, upon recommendation of the Division Commander, annual and declare forfeited the charter of any Camp more than six months in arrears for reports and per capita tax.

Sec. 5. Charters of Divisions shall be signed by the Commander-in-Chief and countersigned by the Adjutant General, attested by the Commandery-in-Chief's seal, and the same shall be issued on the permanent organization thereof. The members of new Divisions named in the charter shall, in the order named, be respectively the Division Commander, the Senior Vice Division Commander, the

Junior Vice Division Commander, the Adjutant, the Quartermaster, the Captain, First Lieutenant and Second Lieutenant of the several Camps in such Division.

The charter fee of a Division shall be fifteen dollars.

The Commander-in-Chief, upon satisfactory evidence, that a charter has been lost or destroyed, may issue a duplicate thereof under the seal of the Commandery-in-Chief.

Sec. 6. The Commandery-in-Chief, at its stated yearly meeting, may revoke the charter of any Division, which for three-fourths of the year, or more, has failed to forward its reports and per capita tax.

ARTICLE II.

RETURNS AND REPORTS.

Sec. 1. The Captain of each Camp shall make *quarterly* returns to the Adjutant of the Division on the first days of January, April, July and October. He shall also at the same time forward a list of the names of all recruits who have been mustered during the last three months, and all required details concerning them.

Sec. 2. The Adjutant of each Division shall, on the receipt of returns, note the date of reception thereon, and shall turn over the Quartermaster Sergeants's return with cash accompanying, to the Division Quartermaster. He shall, within thirty days after the commencement of the quarterly term, and for the information of the Division Commander, consolidate the quarterly returns of the several First

Sergeants, and shall prepare a copy of such consolidated returns, in full, to be forwarded by the Commanding Officer to the Adjutant General within the time specified.

Sec. 3. Each Division Commander, on behalf of his Division, shall make final settlement with the Quartermaster General at least fourteen days prior to the stated annual meeting of the Council-in-Chief.

Sec. 4. The Adjutant General shall, on the receipt of returns, note the date of reception thereon; he shall, for the information of the Commander-in-Chief, consolidate the quarterly returns of the Adjutant, and shall present a copy of such consolidated returns to the stated yearly meeting of the Commandery-in-Chief.

Sec. 5. The Quartermaster Sergeant of each Camp shall, through the Camp Commander, make quarterly returns to the Division Quartermaster, on the first days of January, April, July and October.

Sec. 6. These returns shall be consolidated by the Division Quartermaster within thirty days after the commencement of the quarterly term, and such consolidated returns shall be forwarded by the Division Commander to the Quartermaster General, a copy thereof being retained for the information of the Commander.

Sec. 7. The Adjutant General shall, under the direction of the Commander-in-Chief, carefully establish and maintain suitable forms and shall provide necessary blanks for making the foregoing

reports and returns, and all supplies of whatever kind shall be furnished by the Commandery-in-Chief through the Quartermaster General.

ARTICLE III.

DUES AND REVENUES.

Sec. 1. The Commandery-in-Chief shall, at its stated yearly meeting, assess a per capita tax on each Division of not exceeding twenty cents on each and every member in good standing; the said tax shall be payable in four installments of equal parts, and the same shall be forwarded by Division Quartermaster to the Quartermasters General on or before the last days of January, April, July and October.

Sec. 2. Each Division Encampment shall, at is stated yearly meeting, assess a per capita tax on each Camp within its jurisdiction not exceeding one dollar on each and every member in good standing: this tax shall include the Commandery-in-Chief tax, and it shall be payable in four installments of equal parts, and the same shall be forwarded by the Quartermaster Sergeant to the Quartermasters of their respective Divisions on the first days of January, April, July and October. *Provided*, that neither Camps nor Divisions shall be required to pay per capita tax on any Camp for the quarter in which the Camp was mustered.

Sec. 3. Each Camp shall cause to be paid into the Camp fund by each and every member, such sums as dues as the Camp shall determine upon, and the Camp

per capita tax shall, in manner heretofore stated, be drawn from said fund.

Sec. 4. It shall be the duty of the Camp Captain and the Division Commander to see that the foregoing provisions are complied with in their respective organizations.

ARTICLE IV.

ARREARAGES.

Sec. 1. Any Division in arrears for reports or dues shall be excluded from all representation in the Commandery-in-Chief until the same are paid.

Sec. 2. Any Camp in arrears for reports or dues shall not be allowed any representation in the Division Encampment to which it is attached until the same are paid.

Sec. 3. Any member of a Camp who is six months in arrears in the payment of his dues shall be prohibited from voting; shall not be permitted to enter any Camp room while the Camp is in session; shall be ineligible to any office in the Sons of Veterans, and shall be reported "*Suspended*" in the Quarterly report to the Division headquarters, until such dues are paid. While so suspended the Camp shall not be subject to the per capita tax on such member, and he shall not be counted in the representation of the Camp at the Division Encampment; providing, however, that when a brother is unable by reason of sickness or misfortune to pay his dues they may be remitted to him on the investigation and favorable report by the Camp Council or a special committee

appointed for the purpose and a three-fourths vote of the members present and voting at a stated meeting of the Camp.

Sec. 4. Any member of a Camp who is one year in arrears of the payment of his dues shall be dropped from the roll of membership, and may be re-instated by any Camp upon the payment of one year's dues to the Camp which dropped him, and in the same manner as provided in Sections 1-7, Article 11, Chapter 2, of the Camp Constitution.

Sec. 5. All Camps that have failed for one year or more to make their quarterly reports and pay their per capita tax shall be considered disbanded, and their charter shall be revoked by the Division Commander.

ARTICLE V.

INSPECTION.

Sec. 1. There shall be a thorough and complete inspection of each Camp of the Order between October 1st and December 1st of each year. To this end the Inspector General shall, through the several Division Commanders, cause each Division to be divided into as many sub-divisions as circumstances may demand, and in addition to the different Inspectors already provided for, shall cause to be detailed or appointed an Assistant Inspector for each sub-division.

Sec. 2. The Inspector General, subject to the approval of the Commander-in-Chief, shall prescribe the form of blanks to be used for the inspection of Camps

and Divisions, and he shall, with the approval of the Commander-in-Chief, issue such instructions in detail as he may deem necessary for the proper performance of the duty. He shall prepare an abstract of all the reports received from Division headquarters, and shall present the same with a report to the Commander-in-Chief.

Sec. 3. All books, papers, accounts, records and proceedings pertaining to the Sons of Veterans shall be open for examination at all times to all the duly designated officers of the Inspector General's department, and they shall make it their special duty to see that the same are correctly kept; that all details are properly attended to; that all orders are properly understood and obeyed, and that in all respects the written and unwritten work of the Order is uniformly and properly carried out in their respective jurisdictions.

Sec. 4. In making inspections provided for in this Article, in Divisions wherein state laws prohibit the carrying of arms by the Sons of Veterans, the fact that Camps are not armed and equipped shall not affect their rating.

ARTICLE VI.

DISCIPLINE.

Sec. 1. The offenses cognizable by the Sons of Veterans shall be:

First—Disloyalty to the United States of America, or nny other violation of any pledge given at the time of muster or the violation of any obligation given at the time of assuming any office in the Order.

Second—Disobedience of the Constitution, By-Laws, Rules and Regulations, or other lawful orders of the Sons of Veterans, coming from proper authority.

Third—The commission of a scandalous crime against the laws of the land.

Fourth—Conduct unbecoming a member in his relation to the Order.

Fifth—Conduct prejudicial to good order and discipline.

Sec. 2. The penalties shall be either:

First—Dishonorable discharge from the Order.

Second—Degradation from office.

Third—Suspension from membership for a specified period.

Fourth—Fine.

Fifth—Reprimand at the discretion of the court.

In all cases, however, where the accused is found guilty of misappropriating funds, the sentence of the Court must be dishonorable discharge from the Order.

Sec. 3. All accusations shall be made in the form of charges and specifications, on blanks furnished by the Commander-in-Chief through the regular channel, and the same shall be tried by Courts Martial Courts Martial may be ordered by the Captains of Camps, Commanders of Divisions or by the Commander-in-Chief, for the trial of alleged offenders in their respective jurisdictions. Elective and appointive officers of the Commandery-in-Chief shall only be tried by Courts convened by order of the Commander-in-Chief. Elective and appointive officers of Divisions shall only be tried by

Courts convened by order of the Division Commander. The Commander-in-Chief shall be tried for alleged offenses only on request of the three elective members of the Council-in-Chief, and on such request a Court shall be convened by the Senior Vice Commander-in-Chief, or the Senior Vice Commander-in-Chief shall, on request of the three elective members of the Council-in-Chief, appoint a Court of Inquiry to investigate charges against the Commander-in-Chief. The Commander-in-Chief shall, whenever charges are preferred against any past officer, order a Court of Inquiry or Court Martial, as may be deemed advisable, and whenever any past officer shall be convicted of any offense he may be punished as provided for by these Rules and Regulations; and the Court shall have power to forfeit all honors and privileges of past rank; and the sentence of the Court must state whether or not they impose the penalty of such forfeiture. In all cases any member of the Order is competent to sit upon any Court Martial.

Sec. 4. Courts Martial shall consist of five members, three of whom shall constitute a quorum only for the purpose of adjourning from time to time to secure the attendance of the full membership of the Court, and a Judge Advocate shall also be appointed, and, except as otherwise herein provided, they shall be governed in their mode of proceeding and rules of evidence by the procedure and practice of the Federal Courts of the United States. A copy of the charges and a notice of the

time and place of holding the Court must be served by the Judge Advocate upon the accused, either personally, five days before the date fixed for the Court, or by mail, addressed to his last known place of residence, at least ten days before that time; and in case of the willful absence of the accused, after such notice has been given him, the Court may proceed in all respects as if he were present and had pleaded not guilty, and the Judge Advocate shall incorporate in the record proof of service upon the accused.

Upon the convening of the Court, the Judge Advocate will obligate the members of the Court, and the President of the Court, who shall be the first member named in the Order, will thereupon obligate the Judge Advocate. After the hearing of the testimony, the verdict and sentence of the Court will be determined by the unanimous vote of the Court.

Sec. 5. All members of the Sons of Veterans, when summoned, shall attend as witnesses before any Court Martial, and their testimony shall be taken on their honor as brothers. The evidence of persons not members of the Order shall be taken under oath, when not inconsistent with the laws of the place where the Court is held. Where such extra judicial oaths are forbidden by law, the evidence of witnesses not members of the Sons of Veterans may be received, at the discretion of the Court, on their honor as men, and the fact that they have not been duly sworn shall be considered by the Court in deciding upon their credibility. Testimony may

also be taken by deposition, either upon open commission, or interrogatories, before any officer of the Order.

Sec. 6. No sentence of a Court Martial shall be carried into execution until the whole proceedings shall have been laid before the officer ordering the same, or his successor in office, for his confirmation or disapproval and orders in the case; and no sentence of dishonorable discharge from the Sons of Veterans, except by a Court Mrrtial convened by the order of the Commander-in-Chief, shall be carried into execution until after the whole proceedings shall have been forwarded to the Commander-in-Chief (through Division Adjutant), with recommendation of the Division Commander, for his confirmation or disapproval and orders thereon.

Sec. 7. When charges are preferred against any brother holding office, the Division Commander or the Commander-in-Chief, in their respective jurisdictions, may suspend the accused from office. During the suspension of a Camp Captain or Division Commander, their places shall be filled by the next officer in rank and command.

Sec. 8. In case the accused is charged with an offense under paragraph 3, Section 1, of this Article, the record of his conviction by a Court of competent jurisdictions shall be *prima facie* evidence of his guilt of the offense of which he is charged.

Sec. 9. Appeals may be taken from the decision of lower officers to the next higher, by submitting the whole testimony together with the decision appealed from.

ARTICLE VII.

BONDS.

Sec. 1. Every Quartermaster Sergeant, before he receives the funds and property of the Camp, shall give bond, with sufficient sureties for the faithful discharge of his duties, in the sum of one hundred dollars ($100), unless a greater sum be named by his Camp. *Provided*, That if his Camp pay benefits to its members, such bond shall be given in at least the sum of five hundred dollars ($500).

Sec 2. Members of the Camp Council holding the funds of their Camp shall be forthwith required, jointly and severally, to give bond, with sufficient sureties, for the faithful discharge of their duties, in a sum to be named by the Camp, but which sum shall not be less than the amount of the bond required of the Quartermaster Sergeant.

Sec. 3. Every Division Quartermaster shall give bond in a sum to be named by the Division Council of not less than $1,000, with two or more sureties, who shall justify in twice the amount for the faithful discharge of his trust.

Sec. 4. The Adjutant General and Quartermaster General shall also give bonds in a sum to be named by the Council-in-Chief, with sufficient sureties for the faithful discharge of their duties. (Subject to change made by Article XXV, this chapter.)

Sec. 5. The bonds of the above named officers shall be given subject to the approval and shall be held by their respective commanding officers as trustees for their

respective commands. *Provided*, That in any Camp paying benefits to its members, the bond of its Quartermaster Sergeant and any bond of its Camp Council shall in addition be as to its form subject to the approval of the Judge Advocate of the Division in which such Camp is located.

Sec. 6. The Commander-in-Chief within thirty days after his election, shall give a bond in such sum as the Council-in-Chief may determine, not less than ten thousand dollars. Said bond to run to and be approved by the members of the Council-in-Chief, and remain in the custody of the Chairman thereof.

Sec. 7. The Commander of each Division shall, within thirty days from the date of his installation, give a bond in the sum of $2,000, unless a greater sum be fixed by the By-Laws of the Division he commands,with not less than two sureties, each of whom to qualify in a sum not less than the amount of the bond; such bond to run to the Commander-in-Chief, in trust for the respective Divisions; to be approved by the Commander-in-Chief, and to remain in the custody of the Quartermaster General.

ARTICLE VIII.

COMPENSATION.

The Commandery-in-Chief, at its annual meeting, shall fix the amount to be appropriated for clerical help, including the salaries to be paid to the Adjutant General and Quartermaster General for the ensuing year. (Subject to change made by Article XXV, this chapter.)

ARTICLE IX.

DISPENSATIONS.

Sec, 1. Commanding Officers of the several Divisions may, whenever in their judgment it is necessary for the good of the Order, grant to Camps in their respective Divisions, dispensations to muster recruits at the meeting at which their application is received; to hold a general election of officers in case an election has not been held at the time fixed by the Constitution; to hold special elections to fill vacancies, and to install officers publicly.

Sec. 2. The Commander-in-Chief may grant dispensations to officers commanding Divisions whenever it becomes necessary for the good of the Order to muster Camps without first sending the application for charters therefor to the Commandery-in-Chief headquarters for approval; but in all such cases the application for charter must be forwarded to the Commandery-in-Chief headquarters for approval immediately upon the muster of the Camp.

Sec. 3. All dispensations shall be on printed blanks for that purpose, signed by the officer granting the same, attested by the Adjutant General, or Adjutant, as the case may be, and a record thereof shall be kept at the headquarters from which the same is issued.

Sec. 4. The Commander-in-Chief or a Division Commander may grant a dispensation to any Camp to receive the application of and re-muster any brother who may have been dropped from the Order by

a Camp which may have ceased to exist, provided the applicant forwards to the Commander issuing the dispensation the sum of two dollars.

Sec. 5. A member having been dropped by any Camp which afterwards ceased to exist may be granted an honorable discharge by the Commander of the Division in which he was dropped upon the payment of two dollars,

ARTICLE X.

SEALS.

Sec 1. The Commandery-in-Chief, the several Divisions and Camps shall be provided with seals as follows:

The seals of the Commandery-in-Chief and the several Divisions of the Order shall consist of the full Coat of Arms of the Order, surrounded, for the Commandery, with the words, "Commandery-in-Chief, Sons of Veterans, United States of America," and for the several Divisions of the Order, with the words, "—— Division, Sons of Veterans, United States of America."

The Camp seals shall consist of the Crest of the Coat of Arms, surrounded by thirteen stars, and under the roll shall appear, in Roman numerals, the year of the organization of the Order (1881). The whole shall be surrounded with the words, "———— Camp No ———, Sons of Veterans," and the location, town or city, and state shall be added to the same,

Sec. 2. The Adjutant General shall attest with the seal of the Commandery-in-Chief all charters, commissions, dispensa-

tions and special orders issued by the Commander-in-Chief. *Provided*, That whenever it becomes necessary for the Commander-in-Chief to issue special orders while absent from his headqnarters, he may detail any brother of the Order to act as Assistant Adjutant General, and such special orders need not be attested by the seal of the Commandery-in-Chief.

Sec. 3. The Adjutants of the several Divisions shall attest all charters, commissions, special orders and dispensations issued and granted by the Commanders of their respective Divisions, and all official reports made by the Adjutants in the same manner. *Provided*, that commanding officers of Divisions may, when absent from their headquarters, issue special orders and appoint acting Adjutants for the time being to attest such special orders, and in all such cases special orders need not be attested with the Division seal.

ARTICLE XI.

ORDERS.

Sec. 1. The Commander-in-Chief shall from time to time issue general orders, as the business of the Order requires, and such general orders shall contain the written or printed signature of the Commander-in-Chief and Adjutant General, and the Adjutant General shall forward to the Commanders of the several Divisions a sufficient number of all general orders for the use of Division officers and Camps in the several Divisions. It shall be the duty of the Adjutants of the several Divisions to transmit, immediately upon receipt of

same, at least one copy of all general orders to the commanding officer of each Camp in their respective Divisions. The Commander-in-Chief may also from time to time issue special orders relating to any special business of the Order. All special orders shall be attested by the Adjutant General or any Assistant Adjutant General, and when issued from permanent headquarters shall be attested with the seal of the Commandery-in-Chief.

Sec. 2. Commanding officers of Divisions shall, from time to time, as the business of their respective Divisions may require, issue Division orders and special orders, which shall be attested by the Adjutants of the respective Divisions in the same manner as general orders and special orders of the Commander-in-Chief are attested,

Sec. 3. It shall be the duty of the Adjutants of the several Divisions to forward to the officers of the several Camps in their respective Divisions at least two copies of all Division Orders issued by their respective Commanders.

Sec, 4. It shall be the duty of the Commanding officers of Camps to cause all General Orders and Division Orders received by them to be read at the first stated meeting of the Camp after the receipt of such orders. The First Sergeant shall file and preserve in his office all General Orders and Division Orders received by him.

Sec. 5. Division Commanders shall forward to the Commander-in-Chief at least one copy of all Division Orders issued by

them, and to the Adjutant General at least two copies thereof. The Adjutant General and the Adjutants of the several Divisions shall file and preserve in their respective offices, copies of all General and Division Orders issued, and also of all Special Orders issued from their respective headquarters.

Sec. 6. All General and Division Orders shall be of uniform size, 5½ inches wide by 8½ inches long. The Commander-in-Chief and the Commanders of the several Divisions shall number their orders, commencing with No. 1, the first order issued each year, and continue numerically until the close of the year.

ARTICLE XII.

COMMISSIONS.

Sec. 1. The retiring Commander-in-Chief and Adjutant General shall issue to the Commander-in-Chief elect, his commission, upon being notified by the Chairman of the Council-in-Chief that the Commander-in-Chief has given his bond as required by law.

Sec. 2. The Commander-in-Chief shall issue to all elective and appointed officers of the Commandery-in-Chief, and the elective officers of the several Divisions, commissions which shall state the rank and date of rank of the officer to whom issued.

Sec. 3. All commissions issued by the Commander-in-Chief shall be attested by the Adjutant General, with the seal of the Commandery-in-Chief.

Sec. 4. Division Commanders shall issue commissions to appointed officers of the several Divisions, and the officers-elect of the several Camps in their respective Divisions. All commissions issued by Division Commanders shall state the rank and date of rank of the officer to whom issued, and shall be attested by the Adjutant, with the Division seal.

Sec. 5. Commanding officers of Camps shall issue warrants to the appointed officers of their respective Camps. All warrants shall state the rank and date of rank of the officer to whom they are issued, and shall be attested by the First Sergeant, with the seal of the Camp.

ARTICLE XIII

UNIFORM FOR OFFICERS AND MEMBERS.

Sec, 1. The uniform for members of this Order shall be of dark blue cloth, and shall consist of coat and trousers, cut according to the fatigue uniform as worn by the line officers in the United States Army, a fatigue cap of the pattern used in the United States Army, with gold cord, embroidered or metallic wreath in front, containing in silver embroidery or metallic letters "S. V." in old English silver bullion embroidery, or silvered metallic Roman characters respectively, and the number of the Camp.

Sec. 2. The regulation buttons shall be of gilt, convex, with plain border, large size, seven-eighths of an inch in exterior diameter: small size, nine-tenths of an inch. Device—the full coat-of-arms of the

Order, according to sample on file at Headquarters of the Badge and Decoration Department.

Sec. 3. The officers of the Commandery-in-Chief and Division officers may omit to wear the number of their Camp within the wreath. Elective Commandery-in-Chief officers shall wear in the center of their caps the effulgent sun, embroidered in gold bullion, with divergent rays in all directions, in the center of which shall be embroidered, in raised Roman silver letters, "S. V." All officers of the Commandery-in-Chief Staff ranking as Brigadier-Generals shall wear a silver crescent encompassing a gold star—embroidered.

Sec. 4. All officers shall wear the black leather sword belts prescribed by the United States Army regulations for officers of corresponding rank, and the regulation Sons of Veterans sword with nickel scabbard.

Sec. 5. The top of the cap shall contain a device adopted by the several Division Encampments, to be known as the Division badge.

Sec. 6. The regulation uniform of the U. S. Army may be worn by members of the Order.

ARTICLE XIV.

INSIGNIA OF RANK.

Sec. 1. The insignia of rank to be worn by officers during their period of service and no longer, shall be as follows:

First—For all officers of Camps, a miniature rank strap of blue field, made of correct proportions, the outside measurement

not to exceed nine-sixteenths of an inch wide, and one and eleven-sixteenths of an inch long; and while in active command or on formal occasions it shall be worn on the left breast immediately above the membership badge.

Second—For all other officers the field of the miniature strap shall be of black velvet.

Third—The miniature rank straps worn by the officers respectively shall be as follows: Commander-in-Chief, four silver stars; Senior Vice Commander-in-Chief, three silver stars; Junior Vice Commander-in-Chief, two silver stars: the Chaplain-in-Chief, a shepherd's silver crook; Division Commander, a silver eagle; Senior Vice Division Commander, a silver leaf at each end of the field; Junior Vice Division Commander, a gold leaf; Camp Captain, two bars; First Lieutenant, one bar; Second Lieutenant, a blank field; Personal Staff of the Commander-in-Chief, one silver star; Personal Staff of Division Commanders, one bar.

Sec. 2. The rank of non-commissioned officers of Camps shall be marked by Chevrons of blue silk, the same size and form as used and worn from 1861 to 1865, and of Divisions of black satin.

ARTICLE XV.

BADGES, ETC.

Sec. 1. All officers and members of the Order when in Camp, on parade or other duty, shall wear on the left breast of the coat the regulation badge of the Order

with the ribbon indicating their rank, as prescribed in Section 4 of this Article, with the insignia of rank as provided in Section 1, Article XIV, Chapter 5.

Sec. 2. All Past Captains who have served a full term or have been elected to fill a vacancy, and served to the end of the term, may wear the prescribed iron cross of the Order, attached to the regulation Camp Officer's ribbon. All past Division Commanders may wear the prescribed silver cross of the Order, attached to the regulation Division Officer's ribbon. All Past Commanders-in-Chief may wear the prescribed golden star of the Order, attached to the regulation Commandery-in-Chief ribbon. For meritorious service the Commandery-in-Chief may award, at any stated annual meeting, the prescribed golden cross of the Order, to be attached to the regulation Commandery-in-Chief ribbon. Officers of Past Grand Divisions who have been awarded the golden cross of the Order, or other decorations as prescribed by previous laws, may continue to wear same.

Sec. 3. Brothers may wear the miniature badge representing the shield of the Order as a buttonhole or pin decoration; and the bar pin, or buttonhole decoration heretofore in use.

Sec. 4. There shall be four prescribed ribbons in the Order. All officers of the Commandery-in-Chief shall wear attached to the regulation badge, while holding office, a ribbon, the center a broad stripe of old gold, with a narrow border of red, white and blue on each side, the same as

is now worn. All Division officers shall be entitled to wear a ribbon with a red center and a red, white and blue border on each side, the same as is now worn and in use. The Camp Captain, First Lieutenant and Second Lieutenant shall be entitled to wear a ribbon with a blue center, and a red, white and blue border on each side, the same as is now worn. The members shall wear attached to their regulation badge a ribbon of red, white and blue stripes of equal width, the same as is now worn. The Commandery-in-Chief officer's ribbon, the Division officer's ribbon and the Camp officer's ribbon shall be worn attached to the regulation badge by *officers only*, while holding office.

Sec. 5. The regulation badges of the Order shall not be plated, gilded or changed in any manner.

Sec 6. All badges shall be worn on the left breast of the coat, the tops of the ribbon forming a horizontal line, the upper end of which shall be from two to four inches (according to the height of the wearer) below the upper line of the shoulder, and in accordance with the regulations of the United States Army; the same is now, or may hereafter be made.

ARTICLE XVI.

FLAGS AND COLORS.

Sec. 1. Each duly constituted body of the Order may have two flags of the full regulation size of 1861–65, to-wit: Six feet six inches fly, and six feet deep on the staff; also two small colors of silk, as hereinafter defined,

Sec. 2. Camps—The first, or National colors of stars and stripes, with the name and number of the Camp, the name of the Order, and the location of the Camp on the stripes, in an appropriate manner in gold letters. The second, or Camp color, of blue, with the Arms of the Order in the center of the flag, and appropriately arranged around the same, the name and number of the Camp, the name of the Order and the location of the Camp in gold letters. The reverse of the Camp color shall contain the Arms and colors of the state in which the Camp is located; and the same wording, in gold letters, as the obverse.

The fringe of the flag shall be of worsted, silk, gilt or gold bullion, and the cords and tassels of worsted and silk, silk gilt or silk and gold mixed. Both flags shall be provided with the jointed staffs, brass spearheads or gilt eagles, substantial belts and good oil-cloth covers. The two small or Camp colors shall also be of blue, with worsted, silk or gold bullion fringe, and poles of convenient length, properly ornamented. In the center of each color shall appear the number of the Camp. These colors shall also be provided with suitable oil-cloth covers.

Sec. 3. Division Encampments—for first or National color, of stars and stripes, with the words, "———-Division (giving the full name of the state), Sons of Veterans, United States of America," on the stripes, in gold letters, in an appropriate manner. The second, or Encampment color, of red, same shade as the National color, with the

Coat of Arms of the Order in the center of the flag, the ——— Division giving the full name of the state, above the center piece, and the words, "Sons of Veterans, United States of America," below the same all in gold letters. The reverse of the Encampment flags shall contain the Arms of the state of which the Division is composed, in the center, with the same words in the same manner as the obverse. The fringe of the flag shall be of silk or gold bullion, and the cords and tassels of silk or silk and gold mixed. Both flags shall be provided with jointed staffs, gilt eagles, substantial belts, and good oil-cloth covers.

The two small or Encampment colors shall also be of red, same shade as the National color, with silk or gold bullion fringe, and staffs of convenient length, properly ornamented. In the center of each flag shall appear the crest and motto of the Order; above the center the words, "——— Division, (giving the full name of state), and below, the same words, "Sons of Veterans, United States of America." Both flags shall be provided with suitable oilcloth covers.

Sec. 4. Commandery-in-Chief—the first or National color of stars and stripes with the words "Commandery-in-Chief, Sons of Veterans, United States of America," on the stripes in an appropriate manner, in gold letters.

The second, or Commandery color of old gold. In the center of the flag shall appear the Coat of Arms of the Order above the same, in gold letters, the words, "Commandery-in-Chief, Sons of Veterans,"

and below the Coat of Arms the words, "United States of America." The reverse of the flag shall contain the Coat of Arms of the United States in the center, with the same words, in the sume manner as the obverse. The fringe of the flags shall be of gold bullion, and the tassels and cords of gold. Both the flags shall be provided with first-class jointed staffs, fine gilt eagles, substantial belts and oil-cloth covers.

The two small or Commandery colors shall also be of old gold with gold bullion fringe, and staffs of convenient length, properly ornamented. In the center of each flag shall appear the crest and motto of the Order; above the center-piece with the words, "Commandery-in-Chief, Sons of Veterans," and below the same the words, "United States of America." Both flags shall be provided with suitable oil-cloth covers.

Sec. 5. The Commandery, Division and Camp flags and colors shall be displayed at all stated or special meetings of their respective bodies, and on parade.

ARTICLE XVII.

COAT OF ARMS.

The Coat of Arms shall be as follows:

Shield—The field is white; two sabres crossed, points up, in proper colors, ensigned by a wreath of laurels, green; on a chief azure (heraldic blue cobalt); the rising sun, gold; in the disc the monogram S. V. in vermliion; on the white field arrange thirteen stars of five points, as in the cut, in vermilion.

Supporters—On the right a soldier, in fatigue uniform (without arms) of 1861-1865, viz.: dark blue blouse, light blue pants, zouave cap, cross and waist belts of brown leather, on the buckle the letters "U. S." On the left a sailor—navy blue shirt and pants, black silk necktie and regulation cap.

Crest—An eagle (American) on rocks, in proper colors.

The scrolls containing the mottoes are white, shaded at the ends with crimson lake; letters black; the ornaments bordering the shield, and under the same, of gold; the flags, naval and military, with cannon and muskets, all in their proper places and colors.

ARTICLE XVIII.

FINANCES AND DISBURSEMENTS.

Sec. 1. The money and supplies of the Commandery-in-Chief shall be in the custody of the Quartermaster General; of the Division, in the hands of the Division Quartermaster. The disbursement of funds of the Commandery-in-Chief and of the several Divisions shall only be in behalf of the Sons of Veterans, its incidental expenses, and to promote and forward the interests and welfare of the Order.

Sec. 2. Disbursements shall only be made by direction of the Commandery-in-Chief and the several Division Encampments, the Council-in-Chief and Division Councils, respectively; provided that during the intervals of the meetings of the different Councils, the Commander-in-Chief and the Commanders of the several

Divisions may order disbursements to meet the usual and ordinary expenses of their respective bodies. All requisitions for money upon the Quartermaster General and Division Quartermaster shall be drawn dy tbe Adjutant General, or Adjutants, respectively, and such requisitions must be approved and signed by the Commander-in-Chief or the Division Commanders for their respective bodies.

ARTICLE XIX.

PASS-WORD AND COUNTERSIGN.

Sec. 1. The Commander-in-Chief shall select, and by means of a cipher, distribute the semi-annual pass-word and countersign to Divisions not in arrears. He shall so regulate the sending out of the same that they will reach the headquarters of each Division by the first days of June and December of each year. The several Division Commanders shall, in turn, see that by cipher the new pass-word and countersign reaches each Camp on or before the night set for the installation of the newly elected officers, and that the same, are duly promulgated on that occasion, but only to such Camps as have sent in all reports and paid per capita tax. The Commander-in-Chief shall change the pass-word and countersign whenever, in his opinion, the interests of the Order demand it. The pass-word shall in all cases be the name of an officer or individual; the countersign that of a battle or place.

Sec. 2. Any member of the Grand Army of the Republic, or honorably discharged soldier, sailor or marine who served in the

Union Army or Navy during the war of 1861–1865, may be admitted to the sessions of any Camp, after having satisfied the Captain of his right to be recorded such privilege.

ARTICLE XX.

RITUALS, ETC.

The general use of the Ritual for Camp services is prohibited; no Camp shall be allowed over four Rituals, and the Camp Captain shall make it his especial duty to see that each and all of his subordinates are fully instructed as to their duties and parts.

ARTICLE XXI.

RELIGION AND POLITICS.

It shall be the special duty of the Commander-iy-Chief to see that the Order fully maintains for all coming time and in all respects, tis claim of being a strictly non-sectarian and non-political association.

ARTICLE XXII.

RESIGNATION AND LEAVE OF ABSENCE.

Sec. 1. Leave of absence and resignation of commissioned officers shall be applied for and forwarded to the Commanding officer in charge of the headquarters from whence the commission was issued.

Sec. 2. Elective officers of Camps absenting themselves from the jurisdiction of their Camps for thirty days or more shall apply to the Division Commander for leave of absence.

Sec. 3. Elective officers of Divisions absenting themselves from the Division thirty days or more shall apply to the Commander-in-Chief for leave of absence.

ARTICLE XXIII.

No member of the Sons of Veterans, U. S. A., shall use the name of the Order as a sign for any advertising purpose. Newspapers and magazines published in the interest of the Order by members of the Order alone excepted.

ARTICLE XXIV.

It shall be lawful for the members of this Order to use either the term "Comrade" or "Brother" in addressing each other.

ARTICLE XXV.

Sec. 1. The Quartermaster General's department shall be established and be made permanent, and the Quartermaster General be made directly accountable to the Commander-in-Chief, indemnifying the Order against loss by a bond of ten thousand dollars, and there shall be upon said bond two sureties, each of whom shall qualify in a sum not less than twice the sum fixed in the bond; and the Quartermaster General shall be elected by the Commandery-in-Chief, and his annual salary fixed at fifteen hundred dollars per annum. He shall hold office for three years.

This section shall take effect at the meeting of the Commandery-in-Chief in the year 1892.

Sec. 2. Should a vacancy occur in the office of Quartermaster General, the Commander-in-Chief shall appoint an Acting

Quartermaster General to fill the position until the first succeeding regular meeting of the Commandery-in-Chief; and at such meeting of the Commandery-in-Chief a Quartermaster General shall be elected to serve the unexpired term.

ARTICLE XXVII.

No member shall be eligible to election for office at any meeting of the Commandery-in-Chief, or Division Encampment, unless present at such meeting.

ARTICLE XXVII.

CAMP PACKET.

A Camp Packet shall consist of:

1 Form A—Descriptive Book.
1 " B—Q. M. Sergeant's Receipt Book.
1 " C—First Sergeant's Requisition Book.
1 " D—Minute Book.
1 " E—Ledger.
1 " F—Cash Book.
1 " G—Roll Book of Members, Comrades G. A. R., Union soldiers, sailors and marines.
1 " H—Black Book.
1 " 1—G. O. File Book.
1 " Regulation Badge.
1 " Blue Book.
1 " 11—Constitutions, R. & R.
1 " 9—Receipts of the Evening.
1 " 2—Chaplain's Card,
3 " 13—Camp Council Quarterly Reports.
4 " 20—Burial Service Books.
4 " 21—Rituals.
5 " 4—Transfer Cards.
5 " 5—Leave of Absence.

5	Form	6—Honorable Discharge.
5	"	7—Past Officers' Credentials.
6	"	17—Non-Commissioned Staff Warrants.
6	"	10—Q. M. Sergeant's Monthly Reports.
6	"	19—Q. M. Sergeant's and Camp Councils's Bonds.
10	"	1—Requisitions for Supplies.
10	"	8—Delegates' Credentials.
10	"	8½—Alternates' Credentials.
20	"	3—Applications for Membership.
20	"	14—Notice to Delinquent Members.
20	"	18—Ode Cards.
20	"	16—Form of Request on War or Navy Department for Ancestor's Record.

Also a Black List (containing the names of all persons who have been dishonorably discharged).

RULES OF ORDER.

For the Commandery-in-Chief and All Subordinate Branches of the Sons of Veterans.

COMMANDING OFEICERS.

1. The Commanding Officer shall state every question properly presented to the meeting, and shall pronounce the decision of the same on all subjects. Before putting a question to a vote he shall ask: "Is the Commandery ready for the question?" If no member shall rise to speak, the Commanding Officer shall rise and put the question, and after he has arisen, no member shall be permitted to speak upon it.

2. The Commanding Officer may speak to points of order in preference to other members rising for that purpose. If two or more members of the Commandery rise to speak at the same time, the Commanding Officer shall decide which member is entitled to the floor.

3. The Commanding Officer shall, if he so elects, decide all questions of order without debate, subject, however, to an appeal to the meeting by any member, when the question shall be, "Shall the decision of the Chair stand as the judgment of the Encampment?"

4. No question shall be put by the Commanding Officer that has not been duly seconded and stated, and if any two members demand it, the Commanding Officer shall require the question to be reduced to writing, and presented in that form.

5. When the decision of any vote is doubted, the Commanding Officer shall direct the proper officer to count the vote in the affirmative and negative, and report the result to him.

MEMBERS.

6. Each member desiring to speak shall arise and respectfully address the Commanding Officer. He shall strictly confine his remarks to the question under debate, and shall carefully avoid all personalities, and all indecorous or sarcastic language.

7. Any improper conduct, the use of any abusive, disorderly or profane language, the disobedience of the orders of a Commanding Officer, or any misbehavior of any member in the meeting, shall render him liable to be tried by Court Martial, and to punishment for his misconduct.

8. A member speaking shall not be interrupted, except to call him to order, or for the purpose of explanation.

9. If a member, while speaking, is called to order, he shall, if so directed by the Commanding Officer, take his seat until the question is decided, when, if permitted, he may proceed.

10. Any conversation calculated to disturb a member while speaking, or to hinder the transaction of business, shall be deemed a violation of order, and if persisted in, shall incur censure.

11. A motion may be withdrawn by the mover and second before a vote is had.

12. A division of a question containing two or more distinct propositions may be demanded by any member.

13. The name of a member making a motion shall be entered on the minutes.

14. All members present entitled to vote shall vote on all questions, unless excused by a vote of the meeting, to be taken without debate.

15. No member, except by unanimous consent, shall speak longer than five minutes on any subject or question, and no member shall speak more than once on any subject or question, until all who desire to speak shall have had an opportunity to do so, and then only by permission of the Commanding Officer, and not longer than five minutes.

16. When a member is called to order for words spoken in debate, the objectionable words shall, if required, be reduced to writing.

DEBATES.

17. When a question is before the meeting, the only motions in order shall be: first, to take a recess; second, to lay on the table; third, the previous question; fourth, to postpone indefinitely; fifth, to postpone for a definite period; sixth, to postpone; seventh, to refer; eighth, to amend; all of which motions shall have precedence in the order named, and the first three shall be decided without debate.

18. When the previous question is moved by a member of one Division and seconded by at least two members of other Divisions, or in Division Encampments, when moved by a member of one Camp and seconded by at least two members of other Camps, it shall preclude all other

motions and debate; and it shall be put in this form: "Shall the main question now be put?" If the main question be ordered the vote shall at once be taken without debate.

MOTIONS, ETC.

19. A motion to adjourn is always in order, except: First, while a member is speaking; second, while a vote is being taken; third, when to adjourn was the last preceding motion. A motion to adjourn can not be amended, but when made to adjourn to a given time or place, it is open to amendment and debate. If a motion to adjourn is carried, the Commanding Officer shall close immediately, in due form; if in Camp meeting, or, if in Division or Commandery Encampment, it is understood to mean a recess until the following day, except at the last day's session, when it means an adjournment *sine die*.

20. But two amendments can be pending at one time.

21. The reading of any paper relative to the subject under consideration shall always be in order.

22. When a question has been postponed indefinitely, it shall not again be acted upon at the same meeting.

23. When a blank is to be filled the question shall be taken first on the largest sum or number, or the longest or latest time proposed, or in the order of nomination, if to be filled in with the name of a person.

24. The yeas and nays may be required and entered upon the minutes, at the call

of any three members, and each member present shall be required to place his vote on record, unless excused.

25. All reports and resolutions shall be submitted in writing, and when from a committee they shall be signed by a majority of the same.

26. When a majority report is followed by a report from the minority of the committee, the former shall lay upon the table until the latter is presented, after which, on motion, either may be considered.

27. When a report has been read it shall be considered properly before the meeting, without any motion to accept.

28. When a report is submitted with a resolution attached, action shall be had on the resolution only, unless the report be considered improper or incomplete, when it may be recommitted. When no resolution accompanies the report, such report may be altered or amended or adopted as read.

No report or resolution properly before the meeting shall be withdrawn without permission of said body, the same to be given or refused without debate.

29. The questions not debatable are: First, to adjourn, when to adjourn simply; second, to lay on the table; third, for the previous question; fourth. to take up any particular item of business; fifth, to grant leave to speak; sixth, to grant leave to withdraw a report or resolution; seventh, to excuse from voting.

30. Cushing's Manual shall govern all cases of order not embodied in the foregoing rules, and it is hereby especially pro-

vided that these Rules of Order shall not be altered, added to or amended, except upon propositions submitted in writing, and by a majority vote of those present and voting at a stated yearly meeting of the Commandery-in-Chief.

31. These Rules of Order shall apply to all branches of the Order.

[Signed] W. H. Russell,
Wm. M. P. Bowen,
A. C. Blaisdell,
Wm. D. Spear,
R. Shaw Van,
Committee on C., R. & R.

Headquarters Commandery-in-Chief,
Sons of Veterans, U. S. A.,
Cincinnati, O., August 25, 1894.

It is hereby certified that the foregoing are the Constitutions, Rules and Regulations for the government of the Commandery-in-Chief and of all Divisions, Camps and members of the Order of Sons of Veterans, U. S. A., as amended at the annual meeting of the Commandery-in-Chief, held at Davenport, Iowa, August 20-23, A. D, 1894.

Wm. E. Bundy,
Commander-inChief.

H. V. Speelman,
Adjutant General.

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